INDUSTRIAL HYGIENE PROGRAM EVALUATION For use of this form, see DA PAM 40-503; the proponent agency is the Office of The Surgeon General.						
ORGANIZATION		DATE (DATE (YYYYMMDD)			
	RESOURCES: PERSONNEL/BUDGET/EQUIPMENT	Yes	No	N/A		
1.	Do all industrial hygiene program (IHP) staff have current and comprehensive individual development plans (IDPs)?					
2.	Does the industrial hygiene program manager (IHPM) ensure equipment is calibrated according to Army Regulation (AR) 750-43?					
3.	Does the IHPM ensure calibration records are maintained according to AR 25-400-2?					
4.	Is there a prioritized budget plan for annual staffing, equipment, supplies and costs?					
5.	Does the IHP use accredited laboratories for sample submission?					
6.	Is there adequate office space, storage space, and laboratory space and adequate transportation for the IHP?					
	BUSINESS PRACTICES/DOCUMENTATION					
7.	Does the IHP use the Department of Defense (DOD) Industrial Hygiene Exposure Assessment Model as the business practice?					
8.	Are standing operating procedures (SOPs) developed for specific industrial hygiene (IH) practices such as equipment calibration?					
9.	Are all survey and IH hazard data entered into the Defense Occupational and Environmental Health Readiness System-Industrial Hygiene (DOEHRS-IH)?					
10.	Does the IHP use the DOEHRS-IH master schedule?					
11.	Is there a system developed to track and document Department of the Army-required activities and IHP support activities not available in DOEHRS-IH (for example, mandatory training, meetings, design reviews, command requests, etc.)?					
12.	Are written reports of sampling results, survey information and recommendations to customers reviewed by the IHPM?					
13.	Is there an IHP action plan submitted to the chief of preventive medicine or his or her equivalent for review?					
14.	Does the IHP perform design reviews according to applicable regulations?					
15.	Does the IHP verify ventilation survey data in DOEHRS-IH?					
16.	Does the IHP ensure DOEHRS-IH data are complete and support accurate metrics for the Army Med- ical Department Command Management System (CMS) and the Assistant Chief of Staff for Installation Management Installation Status Report (ISR)?					
17.	Does the IHP perform workplace surveys as scheduled through the master schedule?					
18.	Does the IHP document and make recommendations for engineering and administrative controls and personal protective equipment (PPE)?					
19.	Does the IHP perform qualitative and/or quantitative IH assessments?					
20.	Does the IHP follow chain-of-custody procedures for sample submission according to U.S. Army Public Health Command (USAPHC) Technical Guide (TG) 141?					
21.	Are IH records secured according to applicable laws/regulations?					
	HEARING PROGRAM	1 1				
22.	Does the IHP survey all known and suspected noise-hazardous areas at least once and within 30 days of any change in operation?					
23.	Does the IHP conduct noise sampling and determine time-weighted average (TWA) for workers?					
24.	Does the IHP maintain a current inventory of all noise-hazardous areas in DOEHRS-IH?					
25.	Does the IHP establish noise contours where appropriate and feasible?					
	VISION CONSERVATION					
26.	Does the IHP assess and document eye hazards and eye protection required and used?					
27.	ERGONOMICS Does the IHP identify ergonomic hazards during IH surveys?					
27. 28.						
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	OCCUPATIONAL RADATION PROTECTION		No	N/A		
29.	Does the IHP identify ionizing and nonionizing radiation health hazards during worksite evaluations?					
	MEDICAL TREATMENT FACILITIES					
30.	Does the IHP participate in medical treatment facility (MTF) hazard vulnerability analyses?					
31.	Does the IHP conduct ventilation system assessments in specialty areas (operating rooms, isolation rooms, laboratories, pharmacies, etc.)?					
	HAZARD COMMUNICATION					
32.	For the hazard communication (HAZCOM) program, does the IHP identify training requirements by reviewing workplace evaluations?					
33.	Does the IHP assist in developing and providing HAZCOM training?					
34.	Does the IHP ensure chemical inventories comply with HAZCOM requirements?					
35.	Does the IHP review and interpret material safety data sheets (MSDSs)?					
	RESPIRATORY PROTECTION PROGRAM					
36.	Does the IHP evaluate workplaces to determine respiratory protection requirements?					
37.	Does the IHP ensure training is provided to those workers included in the respiratory protection program?					
	PPE (OTHER THAN RESPIRATORY PROTECTION)					
38.	Does the IHP evaluate workplaces to determine if workers require PPE, other than respiratory protec-					
	tion, and recommend types of PPE based on assessment of the workplace hazards? HAZARDOUS AND MEDICAL WASTES					
	Does the IHP identify locations (shops), processes, and personnel involved in the handling and storage of					
39.	hazardous, pharmaceutical, and medical wastes?					
40.	Does the IHP provide training to employees on proper work practices and PPE needed to reduce poten- tial exposure to hazardous and medical wastes?					
41.	Does the IHP review site safety and health plans for hazardous waste remediation projects?					
42.	Does the IHP staff assist the environmental science officer (or equivalent) by reviewing SOPs regarding safe handling and storage practices?					
	INDOOR AIR QUALITY AND INDOOR ENVIRONMENTAL QUALITY					
43.	Does the IHP prioritize evaluation of operations where there is the potential for nonindustrial indoor environmental problems?					
44.	Does the IHP determine if there are feasible solutions to resolve indoor environmental quality (IEQ) problems to prevent them from recurring?					
45.	Does the IHP coordinate with the engineering division to conduct design reviews to evaluate existing ventilation systems and to recommend improvements?					
46.	Does the IHP coordinate with the Directorate of Public Works (DPW)/Directorate of Installation Operations (DIO) or the building facility management offices to correct any building or ventilation					
	deficiencies?					
47.	Does the IHP consult American National Standards Institute (ANSI)/American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) Standards 55 and 62 for specific assessment guidance, ANSI/ASHRAE/American Society for Healthcare Engineering (ASHE) 170 for guidance spe- cific to healthcare facilities, and U.S. Army Center for Health Promotion and Preventive Medicine (USACHPPM) TG 277, USACHPPM TG 278, ANSI/Institute of Inspection, Cleaning and Restoration Certification (IICRC) S500 and ANSI/IICRC S520 for guidance specific to water damage restoration and mold assessment and remediation?					
	CONFINED SPACE ENTRY					
48.	Does the IHP assist with identifying confined spaces and maintain a list of confined spaces?					
49.	Does the IHP review the confined space program annually?					
50.	Does the IHP assist in the selection of respiratory protection equipment and other PPE for confined space operations?					
51.	Has the IHP established a professional collaboration among safety, DPW, and the fire department to en- sure the local confined space regulation meets Occupational Safety and Health Administration require- ments?					
	CONTRACTING OFFICE					
52.	Does the IHP perform inspections of construction, renovation and abatement projects to ensure regula- tory compliance?					
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	IH PROGRAM ASSESSMENT		No	N/A		
53.	Does the IHPM perform an annual assessment of the IHP?					
54.	Are the results of the annual assessment sent to the medical commander and to USAPHC/Army Institute of Public Health (AIPH) for inclusion in the overall Army IHP improvement initiatives?					
55.	Does the IHP participate in external audits to document program effectiveness and make improvements to the IHP?					
	RELATIONSHIPS					
	OCCUPATIONAL MEDICINE					
56.	Does the IHP conduct joint worksite visits with occupational health (OH)?					
57.	Does the IHP conduct joint worksite visits with occupational medicine personnel to address worksite causes of elevated exposures?					
	HEARING PROGRAM					
58.	Does the IHP provide, upon request, the names and work locations of noise-exposed and ototoxic- exposed personnel to the local hearing program manager, the unit commander or supervisor, and the OH program manager?					
	VISION CONSERVATION AND READINESS PROGRAM					
59.	Does the IHP provide, upon request, the names and work locations of personnel exposed to eye hazards to the local vision conservation and readiness officer, the unit commander or supervisor, and the OH program manager?					
	ERGONOMICS					
60.	Does the IHP participate on the installation ergonomic subcommittee?					
	MEDICAL TREATMENT FACILITIES					
61.	Does the IHP participate on the environment of care committee?					
	ASBESTOS					
62.	Does the IHP participate on a multidisciplinary installation asbestos team?					
63.	Does the IHP provide technical advice and review contract specifications/proposals for asbestos abatement projects?					
.	LEAD					
64.	Does the IHP participate in a multidisciplinary installation lead team?					
65.	Does the IHP provide policy and guidance for lead hazard management programs?					
66.	Does the IHP conduct audits to manage in-place lead hazards or lead-contaminated areas of concern?					
67.						
	FEDERAL EMPLOYEES COMPENSATION ACT PROGRAM					
68.	Is an IHP staff person a member of the Federal Employees Compensation Act (FECA) working group?					
69.	Does an IHP staff person provide data and assistance as needed to the FECA working group?					
	CHEMICAL SURETY			1		
70.	If applicable as part of the chemical surety program, does the IHP work with the installation chemical officer to conduct health hazard inventories and hazard exposure assessments involving chemical operations?					
	LABORATORY BIOSAFETY					
71.	If applicable as part of the laboratory biosafety program, does the IHP serve on the biosafety committee?					
72.	As part of the laboratory biosafety program, does the IHP assist with the risk assessment process?					
73.	Does the IHP perform annual laboratory inspections?					
ļ,	COMMANDERS					
74.	Does the IHP inform the medical/installation commander of the staff duties, abilities and accomplishments of the IHP?					
75.	Does the IHP inform the commander of the value and cost effectiveness of the IHP?					
	SAFETY OFFICE					
76.	Does the IHP coordinate with the safety office to ensure all worksites are inspected according to the Standard Army Safety and Occupational Health Inspection (SASOHI) program?					
77.	Does the IHP coordinate with the safety office to ensure IH recommendations for abatement or control of health hazards are implemented, and, if not implemented, then included in the formal installation hazard abatement plan?					

	SAFETY AND OCCUPATIONAL HEALTH ADVISORY COUN	CIL	Yes	No	N/A
78.	Is an IHP staff person a member of the Safety and Occupational Health Advisory	v Council (SOHAC)?			
79.	Does the IHP provide suggestions/recommendations to the SOHAC?				
PUBLIC AFFAIRS OFFICE					
80.	Does the IHP coordinate with the public affairs office to promote the IHP?				
	DIRECTORATE OF PUBLIC WORKS				
81.	Does the IHP coordinate with the DPW/U.S. Army Installation Management Com existing controls, to include ventilation systems, are effectively implemented?	mand to ensure new and			
82.	Does the IHP coordinate with DPW to ensure participation in the design review previous and modifications to existing systems?	process for proposed			
	ENVIRONMENTAL COORDINATOR		1		1
83.	Does the IHP coordinate with the environmental coordinator to ensure IH hazard controlled as part of the installation environmental programs?				
	INSTALLATION INTEGRATED PEST MANAGEMENT COORDI		1		1
84.	Does the IHP coordinate with the installation integrated pest management coorditial pesticide exposures?	nator to evaluate poten-			
	CIVILIAN PERSONNEL OFFICE				1
85.	Does the IHP coordinate with the civilian personnel office to assist the IHPM wirequirements for job descriptions?	th staffing and specific			
	CONTRACTING OFFICE				
86.	Does the IHP coordinate with the contracting office to ensure contractors have considered and health programs by reviewing installation contracts?	ompliant occupational			
	OTHERS				
87.	Does the IHP coordinate with applicable unions, work councils, supervisors and and safety concerns are addressed and regulatory compliance is accepted at all le				
POII	NT OF CONTACT	PHONE			
EMA	AIL SIGNATURE		DATE	(YYYY	MMDD)